

**Clinical Laboratory Personnel Committee**  
**March 4, 2017 – 10:00 AM**  
**Law Offices of Adams and Reese**  
**Baton Rouge LA**

**Members Present:** Mary Muslow; Cheryl Caskey; Beverly Ogden, MD; George Roberts; James Taylor, MD; Dana Grant; Ashley Ware

**Guests Present:** Grant Guillot (Adams and Reese); Patsy Jarreau, AD, CLPC; Phyllis Touns, former CLPC member

**I. Call to order**

Meeting called to order at approximately 10:12 AM. A quorum was present.

**II. Minutes of the last meeting**

A motion to approve the minutes of the December 10, 2016 meeting was accepted as presented with one typographical correction.

Motion by James Taylor  
Seconded by George Roberts  
Motion passed; approved by all

**III. Election of Secretary**

George Roberts volunteered to serve as secretary.  
Motion by James Taylor  
Seconded by Dana Grant  
Motion passed; approved by all

**IV. Office update**

The selection committee for the LSBME Executive Director position will be interviewing five (5) applicants for this position within the next two (2) week. The Licensure Analyst position has been posted and has multiple applicants. Interviews are anticipated within the next two (2) weeks.

**V. Appointments**

The Governor's Office of Boards and Commissions has indicated the following vacant positions on the CLPC:

- MLT

- CLS-Gen (BS degree)
- CLS-G (Supervisor)
- Hospital Administrator

The following is a summary of positions and potential nominees;

- The CLPC needs a nominee for the MLT position. There may be a nominee from Delgado.
- There is a nomination for the CLS-G (BS degree) – Yolanda Bennett
- Checking with Gaye Brunson (Reeves Medical Center Bernice) and Morteza Vaziri (Natchitoches Parish Hospital) to verify interest in serving in this position
- Hospital Administrator nomination continues to be a problem as has been for last several years. LHA has been asked for nominees.

#### Additional Comments

- Cheryl Caskey's appointment expired September 2016 but can be extended for two (2) additional years
- Mary Muslow's CLS-Specialist appointment expires July 2017. Will ask that Larry Broussard be renominated for this position. He was nominated previously, but no action taken to date.
- The Educator position held by George Roberts has expired but can be extended for two (2) additional years. He will be renominated for a second term.
- Cytotech position nominee Debbie Burris is waiting on appointment letter from Governor's Office and ready to begin participation.
- Patsy will attempt to obtain an official list of CLPC members and their appointment/expiration dates from the Governor's Office.

## **VI. Review Laws and Rules for New Members**

A CLS-Specialist in any designated area cannot perform tests in other areas of lab without an additional LSBME Laboratory Assistant license and approved checklist for tests he/she will be performing in the other laboratory disciplines. Also, the CLS-Specialist cannot supervise individuals in a laboratory discipline in which the specialist is not licensed.

CLPC members were given a copy of the Law and the Rules and Regulations for review as needed. Since this was Ashley Ware's first meeting, she was reminded to become somewhat familiar with both documents.

Patsy reviewed the AAB website and discovered that their MLT certification no longer requires a clinical/employment experience component as was present when AAB certification was approved in the Law and Rules. Neither did AAB notify the

CLPC of the changes in their requirements for certification. As a result of this, a motion was proposed by James Taylor as follows:

CLPC Rule found in Louisiana Revised Statutes Title 37 # C 1323 states. Each applicant for licensure as a clinical laboratory scientist-technician shall meet one of the following requirements.....(2) Complete the educational, clinical, and employment experience requirements, if any, necessary to be eligible for and successfully complete a nationally recognized certification examination, all of which are approved by the board upon recommendation by the committee.

Therefore, The CLPC will ask LSBME to suspend approval of licensure for AAB CLS-T applicants through 1323 C (2) until clarification of educational/clinical training/employment experience requirements to sit for the AAB MLT are clarified to the CLPC from the AAB.

Motion by James Taylor  
Seconded by George Roberts  
6 yes votes, 1 nay vote  
Motion passed.

A second motion was put forth asking LSBME to communicate to AAB the concerns of the CLPC regarding the discontinuation of clinical training/employment experience for certification as an MLT. The CLPC recommends that a timeline for response from AAB be included in the letter; that the timeline for response should be one (1) month from date of mailing of letter communicating the CLPC concerns; and, notify AAB that approval of licensure of AAB MLT applicants will be suspended until a response is received from AAB.

Motion by James Taylor  
Seconded by George Roberts  
6 yes votes; 1 nay vote  
Motion passed.

## **VII. Executive session**

The committee moved into executive session at 11:30 AM to discuss the following issues:

- A phlebotomist has requested renewal of certification of her phlebotomy certificate from LSBME who has various drug-related convictions. The individual is not currently working nor apparently has worked as a phlebotomist in the past. The committee was unanimous in recommending that the license not be renewed until that individual complies with the standing consent agreement.

- There was also a question of an unlicensed individual placing samples on an analyzer and pressing the start button. The CLPC unanimously recommends that to be in compliance with the law, that individual must apply for a Laboratory Assistant license and submit the approved checklist indicating what tests this individual is competent to perform.

#### **VIII. Other Business**

The CLPC suggested that the Chair invite an individual from CLIA office to sit on the CLPC as an advisor. The CLPC was unanimous in making this recommendation.

Patsy asked if the CLPC would be in favor of allowing Program Directors to sign the photograph page of the original application. The form currently states that the form is to be signed by the Dean or Registrar. Committee unanimously approved this allowance.

#### **IX. Confirmation of Future Meeting Dates**

The meeting date for the second quarter should occur on either June 3 or June 24.

The meeting date for the third quarter should be September 16.

#### **X. Adjournment**

Motion to adjourn by George Roberts

Seconded by Mary Muslow

The meeting adjourned at 11:40 PM

Draft minutes submitted by George Roberts, Secretary CLPC  
March 5, 2017

Approved September 16, 2017